

CABINET

Meeting held on Tuesday, 19th October, 2021 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr D.E. Clifford, Leader of the Council

Cllr K.H. Muschamp, Deputy Leader and Customer Experience and Improvement
Portfolio Holder

Cllr Marina Munro, Planning and Economy Portfolio Holder

Cllr A.R. Newell, Democracy, Strategy and Partnerships Portfolio Holder

Cllr M.L. Sheehan, Operational Services Portfolio Holder

Cllr P.G. Taylor, Corporate Services Portfolio Holder

Cllr M.J. Tennant, Major Projects and Property Portfolio Holder

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **1st November, 2021**.

36. DECLARATIONS OF INTEREST –

Having regard to the Council's Code of Conduct for Councillors, no declarations of interest were made.

37. MINUTES –

The Minutes of the meeting of the Cabinet held on 21st September, 2021 were confirmed and signed by the Chairman.

38. BUDGET STRATEGY 2022-23 –

(Cllr Paul Taylor, Corporate Services Portfolio Holder)

The Cabinet considered Report No. FIN2122, which set out the budgetary framework to support the preparation of the Council's 2022/23 budget.

The Cabinet was informed that Covid-19 had continued to have a significant impact on the Council's financial position in 2021/22 and that the Council, along with many other local authorities, faced significant financial challenges over the medium term. The Report set out the Council's current financial position and explained how Members would be kept informed of the strategy for addressing the projected core budget deficit highlighted in the Medium Term Financial Strategy, which had been published in February, 2021. The Report, at Section 3 in Appendix A, outlined the approach that would be taken when setting the detailed revenue and capital budgets for 2022/23.

It was reported that Surrey County Council, with contributions from a number of local authority partners, was bidding to purchase Tice's Meadow, Badshot Lea, from Hanson Aggregates. It was recommended that the Council should make a

contribution of up to £50,000. Members heard that the site was heavily used by Rushmoor residents, despite not being located in the Borough.

The Cabinet

(i) **RESOLVED**

- (a) that the Budget Strategy for 2022/23, as outlined in Section 3 of Appendix A of Report No. FIN2122, be approved;
- (b) the forecast for capital receipts and the pooling of capital receipts to support the capital programme, as outlined in Section 5 of Appendix A of the Report, be noted; and

(ii) **RECOMMENDED TO THE COUNCIL** that a contribution of up to £50,000 towards the purchase of Tice's Meadow by Surrey County Council, as set out in Section 5 of Appendix A of the Report, be approved.

39. **FARNBOROUGH LEISURE CENTRE - DEMOLITION UPDATE AND BUDGET –**
(Cllr Martin Tennant, Major Projects and Property Portfolio Holder)

The Cabinet considered Report No. REG2101, which set out a request for additional funding from the approved capital programme to enable the completion of the demolition and clearance of the Farnborough Leisure Centre site.

The Cabinet was reminded that it had agreed the funding for the demolition in June, 2021 and had appointed Willmott Dixon Construction Limited as contractors. Since that time, intrusive demolition and asbestos surveys had been carried out and significant additional asbestos had been found. Members were informed that this, along with additional works that were required to re-route utility cables on the site, had led to the increase in the costs of the demolition. The Council's Technical Advisers and Cost Consultants, Artelia UK, had interrogated the revised figures supplied by Willmott Dixon and had recommended acceptance of the final revised contract sum.

The Cabinet expressed strong support for the progression of the project to provide residents with a new, modern leisure centre on the site.

The Cabinet RESOLVED that

- (i) the update in relation to the revised contract sum and programme for demolition, as set out in Report No. REG2101, be noted; and
- (ii) the release of a further £204,000 funding from the approved Capital Programme, to increase the demolition project budget to £1,339,000 as a result of the removal of the additional asbestos and other additional costs, as set out in the Report, be approved.

40. **EXCLUSION OF THE PUBLIC –**

RESOLVED: That, taking into account the public interest test, the public be excluded from the meeting during the discussion of the under mentioned item to avoid the disclosure of exempt information within the paragraph of Schedule 12A to the Local Government Act, 1972 indicated against the item:

Minute No.	Schedule 12A Para. No.	Category
41	3	Information relating to financial or business affairs

**THE FOLLOWING ITEM WAS CONSIDERED
IN THE ABSENCE OF THE PUBLIC**

41. **PROPERTY ASSET DISPOSAL –**

(Cllr Martin Tennant, Major Projects and Property Portfolio Holder)

The Cabinet considered Exempt Report No. PETS2119, which sought approval to dispose of the freehold interest in a property owned by the Council.

Members were informed that the disposal of the property should be seen in the context of the Commercial Investment Property Strategy. The property had not performed as expected and it was considered that the asset was management intensive and that the income received was risky in comparison to other assets. The Council had received an offer for the purchase of the property and, in answer to a question, it was confirmed that the proposed sale price was higher than the purchase price that had been paid by the Council.

The Cabinet RESOLVED that the sale of the property, on the terms set out in Exempt Report No. PETS2119, be approved.

The Meeting closed at 7.27 pm.

CLLR D.E. CLIFFORD, LEADER OF THE COUNCIL

CABINET

Meeting held on Tuesday, 16th November, 2021 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr D.E. Clifford, Leader of the Council

Cllr Marina Munro, Planning and Economy Portfolio Holder

Cllr A.R. Newell, Democracy, Strategy and Partnerships Portfolio Holder

Cllr M.L. Sheehan, Operational Services Portfolio Holder

Cllr P.G. Taylor, Corporate Services Portfolio Holder

Cllr M.J. Tennant, Major Projects and Property Portfolio Holder

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **29th November, 2021**.

42. DECLARATIONS OF INTEREST –

Having regard to the Council's Code of Conduct for Councillors, no declarations of interest were made.

43. MINUTES –

The Minutes of the meeting of the Cabinet held on 19th October, 2021 were confirmed and signed by the Chairman.

44. COUNCIL BUSINESS PLAN AND RISK REGISTER QUARTERLY UPDATE JULY - SEPTEMBER 2021/22 –

(Cllr Adrian Newell, Democracy, Strategy and Partnerships Portfolio Holder)

The Cabinet received Report No. ACE2106, which set out progress in delivering the Council Business Plan projects during the second quarter of 2021/22. Members were informed that progress against eighteen key projects was included in the Report, along with the Council's business performance monitoring information and the Council's Corporate Risk Register. It was reported that, at the end of the second quarter, 56% of live projects were on track, with the remainder showing an amber status.

In response to a question, it was confirmed that 172 tonnes of food waste had been collected from households during the first three weeks of operation.

The Cabinet NOTED the progress made towards delivering the Council Business Plan, as set out in Report No. ACE2106, and the risks identified within the Corporate Risk Register in October, 2021.

45. **SOUTHWOOD COUNTRY PARK - BUSINESS CASE FOR REPURPOSING EXISTING BUILDINGS –**

(Cllr Martin Tennant, Major Projects and Property Portfolio Holder)

The Cabinet considered Report No. PETS2120, which set out a request for capital funding for the detailed design and development of the Southwood Country Park Visitor Centre and Cafe in Farnborough.

Members were informed that the feasibility study and initial design development in respect of the Visitor Centre and Café had now been completed successfully. The proposed development would make use of the existing building and would incorporate many environmentally sustainable features, including a green roof, ground source heating and PV panels. Members were informed that the current cost of the scheme was lower than the figure quoted previously. Members were advised that the Report carried an incorrect figure at paragraph 3.5 and that the total cost project cost, including initial design and development costs, was £1,074,000 and not £1,027,000 as stated.

In discussing the proposals, the Cabinet expressed strong support for the development of the new facility and noted that the Park was had proving popular with local residents.

The Cabinet

(i) **NOTED** that

(a) an agreement for lease, with a suitably experienced café operator, would be entered into by 9th February, 2022, as set out in Report No. PETS2120, as amended at the meeting;

(b) planning permission had not yet been granted for the scheme, with an application due to be submitted in January, 2022; and

(ii) **RECOMMENDED TO THE COUNCIL** that £901,000 be added to the Capital Programme for the Southwood Country Park Visitor Centre and Café, noting the capital financing implications set out in paragraph 4.14 of the Report.

46. **REVIEW OF LOCAL LAND CHARGES FEES –**

(Cllr Paul Taylor, Corporate Services Portfolio Holder)

The Cabinet considered Report No. LEG2104, which set out a proposed revised scheme of fees for the Council's Local Land Charges service.

Members were informed that the fees and charges had not been reviewed for some years and that the new fee structure would enable the service to demonstrate full costs recovery.

The Cabinet RESOLVED that the new fees, as set out in Report No. LEG2104, be approved.

The Meeting closed at 7.25 pm.

CLLR D.E. CLIFFORD, LEADER OF THE COUNCIL

CORPORATE GOVERNANCE, AUDIT AND STANDARDS COMMITTEE

Meeting held on Monday, 27th September, 2021 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr Sue Carter (Chairman)
Cllr P.J. Cullum (Vice-Chairman)

Cllr Jessica Auton
Cllr Jib Belbase
Cllr Sophia Choudhary
Cllr A.K. Chowdhury
Cllr A.J. Halstead
Cllr Sarah Spall

Cllr J.B. Canty (Standing Deputy for Conservative Group)

Apologies for absence were submitted on behalf of Cllr Christine Guinness, Cllr Prabesh KC and Cllr Jacqui Vosper.

15. MINUTES

The Minutes of the Meeting held on 27th July 2021 were signed as a correct record of the proceedings.

16. APPOINTMENT OF INDEPENDENT PERSON (AUDIT)

The Committee considered the Executive Director and Monitoring Officer's Report No. ED2101, which set out the outcome of the process to appoint an Independent Person (Audit) to the Committee and recommended that the Council should be asked to confirm the appointment of Gwilym Davies (known as Tom Davies) as an Independent Member of the Corporate Governance, Audit and Standards Committee.

It was noted that the appointment had followed a public advertisement, written application, and interview panel which had comprised the Chairman of the Committee, the Chief Executive and Executive Director/Monitoring Officer.

The Report set out the background to the appointment, role description and a synopsis of Mr Davies' area of expertise and experience.

The Committee was introduced to Mr. Tom Davies who addressed the Committee on his background and work experience.

The Committee **RECOMMENDED TO THE COUNCIL** that Mr Gwilym Davies (known as Tom Davies) be confirmed as an Independent Person (Audit) on the Corporate Governance, Audit and Standards Committee for a three-year term.

17. **ANNUAL OMBUDSMAN COMPLAINT REVIEW LETTER 2021**

The Committee received the Monitoring Officer's Report No. IT2175 which updated the Committee on the Annual Review Letter 2021 of the Local Government and Social Care Ombudsman (LGSCO), which provided an annual summary of statistics on the decisions made by the LGSCO in respect of the Council for the year ending 31st March 2021. It was noted that, at the end of March 2020, the LGSCO had taken the step of temporarily stopping its casework, in the wider public interest, to allow authorities to concentrate efforts on vital frontline services during the first wave of the Covid-19 outbreak. Following feedback from authorities, it had been decided that it would be unnecessary for the LGSCO to pause casework again. Instead, authorities had been encouraged to talk to the LGSCO on an individual basis about difficulties responding to any stage of an investigation, including implementing LGSCO recommendations.

The Report advised that the LGSCO had carried out no detailed investigations on Rushmoor during 1st April 2020 to 31st March 2021 and therefore there were no further recommendations for service improvement. The Report provided the Council with the evidence that the Council was responding well to complaints through the current Complaints Policy without any having had to be escalated to the Ombudsman during the review period in question.

RESOLVED: That the Monitoring Officer's Report No. IT2175 be noted.

18. **RUSHMOOR COMMUNITY AWARD 2021**

The Head of Democracy and Community reported that the small group of Members from the Committee, which had been appointed at the previous meeting, had met on 2nd September 2021 to consider over 30 nominations for the Community Award 2021. The nominations had been assessed against the criteria for the Community Award.

The Committee was advised that Beryl Yeomans and Judi Page had been selected to receive the Award. It was noted that the Award to Judi Page was a posthumous award and that members of her family would be invited to receive the award. The presentation of the Award would be made at the Council Meeting on 8th December 2021.

It was further noted that those people who had been nominated for their voluntary work during the Covid-19 pandemic would be invited to an event hosted by Rushmoor Voluntary Services and the Council at Princes Hall in November 2021 to recognise volunteers and to say thank you for their work during the pandemic.

RESOLVED: That the Head of Democracy and Community's report be noted.

19. **STATEMENT OF ACCOUNTS 2019/20 - UPDATE NO. 5**

The Committee received the Executive Head of Finance's Report No. FIN2120, which informed Members of audit progress for the Council's Statement of Accounts for 2019/20 and the audit opinion since the Committee meeting on 27th July 2021. The Committee was reminded that the deadline for issuing a final set of audit statement of accounts and audit opinion of 30th November 2020 had not been met.

The Chairman welcomed to the meeting (via Microsoft Teams), Maria Grindley and Justine Thorpe from Ernst & Young (EY).

The Committee was advised that following consideration by the Committee of Audit Results Report at its meeting on 27th July 2021, officers from the Council and EY had held further meetings in July and August to assess progress and resolve audit queries in relation to the 2019/20 audit opinion. It had become clear during August 2021 that there would be no prospect of the outstanding information being provided before the end of the month, preventing the audit reaching a conclusion. It had therefore been agreed to work towards a revised timescale for the audit opinion and this was anticipated to be available during October 2021, subject to outstanding issues having been resolved. The Chief Executive and the Committee Chairman had been made aware of the delay and the consequential impact this would have on the timescale for the 2020/21 audit work.

The Committee was advised that the detailed Disclosure Note that addressed Going Concern issues had been provided to EY during August with a cashflow forecast covering the period required. This set out the updated impact on the Council's finances from Covid-19 and any Post Balance Sheet Event (PBSE) given the ongoing risk Covid-19 posed to the Council's financial standing.

It was also confirmed that all of the outstanding EY queries had been sent over to EY at the end of the previous week and were currently being looked at by EY. Maria Grindley confirmed that the company was pushing to get the audit opinion signed off as soon as possible and, if the answered queries had provided all the information required, every attempt would be made to finalise the audit opinion by the end of October 2021.

During discussion, Members raised questions concerning the reasons for the time taken to respond to information requested by EY and the impact on the 2020/21 audit. In response, Members were advised that staff absence due to sickness and other priority work for the Property Team together with historic information not yet being available digitally had all contributed to the delays. The Committee was also advised that, for the 2020/21 audit, there was a requirement to revalue all of the Council's properties. To ensure that similar issues were not experienced for the 2020/21 audit, steps had been taken to mitigate this including additional staffing resource and the roll out of the new property system.

RESOLVED: That

- (i) the Statement of Accounts Update Report No. FIN2120 be noted;
- (ii) the indicative timetable for approval of the 2019/20 Statement of Accounts and receiving the Audit Opinion be noted; and
- (iii) subject to all Members of the Committee being provided with a copy of the audited Statement of Accounts and the Audit Results Report in advance, the Chairman of the Committee and the Executive Head of Finance be authorised to approve formally and certify the audited Statement of Accounts 2019/20 and to receive the final External Auditor's Report.

20. ANNUAL GOVERNANCE STATEMENT - 2020/21

The Committee considered the Executive Head of Finance's Report No. FIN2117, which presented the Annual Governance Statement 2020/21 (set out in Appendix A to the Report) for review and approval. The Council was required by the Accounts and Audit Regulations 2015 to prepare and publish an Annual Governance Statement in order to report publicly on the extent to which the Council complied with its Code of Corporate Governance, including how the Council monitored the effectiveness of its arrangements in the year and on any planned changes to the governance arrangements in the coming year.

The Report set out the methodology for compiling the Annual Governance Statement and the requirements of the Committee in reviewing the Annual Governance Statements in order to be satisfied that the Annual Governance Statement reflected the risk environment and any actions required to improve it and demonstrated how governance supported the achievement of the Council's objectives.

During discussion, Members asked for an update on the temporary delegation arrangements currently in place due to the Covid-19 pandemic and when these would be removed.

RESOLVED: That

- (i) the Council's Annual Governance Statement 2020/21 be approved;
- (ii) approval be given to the Chief Executive and the Leader of the Council signing the Annual Governance Statement; and
- (iii) approval be given to the publication of the Annual Governance Statement alongside the Council's Statement of Accounts.

21. TREASURY MANAGEMENT AND NON-TREASURY INVESTMENT OPERATIONS 2020/21

The Committee received the Executive Head of Finance's Report No. FIN2121, which set out the main activities of the treasury management and non-treasury

investment operations during 2020/21. This was a statutory requirement under the CIPFA Code of Practice on Treasury Management.

It was noted that the Council's treasury team had continued to concentrate on the security of investments, taking due regard of the returns available. The return on treasury management activity was in line with the revised budget for 2020/21. Pooled funds had proved to be robust and had performed well given the wider economic downturn as a result of Covid-19. The Report advised that, with increased levels of borrowing, the treasury team continually reviewed the Borrowing Strategy, weighing up interest rate levels and risk of refinancing. During the 2020/21 financial year short-term interest rates had remained low and were forecast to remain low. However, borrowing levels had increased, raising refinancing risk. It was confirmed that levels of borrowing would be continually reviewed to mitigate refinancing risk.

The Committee was advised that total borrowing as at 31st March 2021 was £102 million, which was an increase of £12 million from the 2019/20 year-end position. The increased level of borrowing had been offset by reduced interest rate for borrowing. This had resulted in interest cost of borrowing decreasing by £83,000 compared with 2019/20 costs. The Council's non-treasury investments risk exposure as at 31st March 2021 was £155.1 million, of which £91.6 million was funded via external loans. The rate of return across all the Council's investments had been variable. However, the aggregate rate of return on all Council investments was in line with the estimated return for 2020/21 which was due to the cost associated with commercial property being clarified during the financial year and the impact of Covid-19.

During discussion, Members raised questions regarding the Civic Quarter and Union Yard projects, the work of Arlingclose and whether Arlingclose could provide updates and training to the Committee.

RESOLVED: That the Executive Head of Finance's Report No. FIN2121 be noted.

22. INTERNAL AUDIT - AUDIT UPDATE

The Committee received the Interim Audit Manager's Report No. AUD2104 which provided: an update on work carried out by Internal Audit in Quarters 1 and 2 2021-22; an update on progress towards the Audit Plan for 2021-22; a schedule of work expected to be delivered in Quarter 3; and, an update on the outstanding audit issues from Internal Audit reports covering 2019-20 and 2020-21 focusing on the high-risk issues and management agreed actions with deadlines.

In discussing the Report, Members raised questions regarding: staffing resources contingency plans in place in respect of both Internal and External Audit work; the possible effect of more flexible working on work to be done; the need for more collaboration with service managers; and, the Section 113 Agreement with Wokingham Borough Council and how effective this had been. Members requested that an updated plan setting out achievable timescales for each of the outstanding actions be provided at the next meeting and were advised that this work was already underway. In some cases, this would require some re-prioritisation and/or additional resources to ensure outstanding work was completed within a reasonable timeframe.

RESOLVED: That

- (i) the audit work carried out in Quarters 1 and 2 be noted;
- (ii) the update to the expected deliverables for Quarter 3 be noted: and
- (iii) a revised plan setting out clear timings for the completion of the outstanding high priority audit issues be provided by the next meeting of the Committee.

23. INTERNAL AUDIT OPINION 2020/21

The Committee considered the Audit Manager's Report No. AUD2105 which set out the Internal Audit coverage, findings and performance for 2020/21 and presented the Audit Manager's overall assurance opinion on the adequacy and effectiveness of the Council's framework of governance, risk management and control environment. The Report also covered the self-assessment which had been carried out against the Public Sector Internal Audit Standards (PSIAS) and the progress on the Quality and Assurance Improvement Plan (QAIP) for the year.

The Internal Audit Plan for 2020/21 had been approved by the Committee on 23rd March 2020. Due to the Covid-19 pandemic, changes had had to be made to the Plan as assurances had been required in other areas of the organisation. Subsequent changes to the Audit Plan had been communicated to the Committee within regular update reports. Covid-19 had had an adverse impact on the delivery of audits against the Audit Plan. The Council had prioritised its response to the pandemic and focused on supporting communities and ensuring vital services were provided. This had meant that planned audits had in some cases been deferred as the availability of auditors and Council staff had not necessarily been aligned. Remote working during the pandemic had also had an impact on the scope of audits covered during the year. Appendix A to the Report set out the areas of assurance which had been obtained in order to form the audit opinion.

In the opinion of the Internal Audit Manager, the reduced number and scope of audits meant that it was not appropriate to provide a full overall audit opinion on Rushmoor Borough Council's framework of governance, risk management and management controls. This had been due to a combination of factors including reduced audit resources and diversion of service resources to the Council's response to the pandemic. Where audits had identified areas for improvement, Internal Audit had worked with management to agree appropriate corrective actions and a timescale for improvement. The Report also advised on the reasons for the key areas of non-compliance for the PSIAS.

RESOLVED: That

- (i) the coverage assurance of assurance obtained across the Council be noted;
- (ii) the level of internal control assessed in 2020/21 through opinion-based audit assurance work be noted;

- (iii) the Audit Opinion given for 2020/21, set out in Appendix A to the Report, be noted;
- (iv) the Performance Indicators for the internal audit activity for 2021/22 be endorsed;
- (v) the self-assessment exercise against the Public Sector Internal Audit Standards and the areas of non-conformance with the standards be noted; and
- (vi) the Quality and Assurance Improvement Plan for 2020/21 set out in Appendix 3 to the Internal Auditor's Opinion, which detailed the areas of improvement to reduce the areas where audit activity did not conform to the PSIAS standards be endorsed.

The meeting closed at 9.02 pm.

CLLR SUE CARTER (CHAIRMAN)

DEVELOPMENT MANAGEMENT COMMITTEE

Meeting held on Wednesday, 13th October, 2021 at the Concorde Room, Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr C.J. Stewart (Chairman)
Cllr L. Jeffers (Vice-Chairman)

Cllr Mrs. D.B. Bedford
Cllr P.I.C. Crerar
Cllr Michael Hope
Cllr J.H. Marsh
Cllr Nadia Martin
Cllr S.J. Masterson
Cllr Sophie Porter
Cllr Nem Thapa

Cllr T.W. Mitchell was absent from the meeting.

Non-Voting Member

Cllr Marina Munro (Planning and Economy Portfolio Holder) (ex officio)

35. DECLARATIONS OF INTEREST

There were no declarations of interest for this meeting.

36. MINUTES

The Minutes of the Meeting held on 15th September 2021 were approved and signed as a correct record of the proceedings.

37. PLANNING APPLICATIONS

RESOLVED: That

- (i) permission be given to the following application, as set out in Appendix "A" attached hereto, subject to the conditions, restrictions and prohibitions (if any) mentioned therein:

21/00608/TEMP

Car Park, Farnborough Leisure Centre, Westmead,
Farnborough

- (ii) the following application be determined by the Head of Economy, Planning

and Strategic Housing, in consultation with the Chairman:

- * 21/00645/FULPP Land to the rear of Nos. 162-170 Holly Road, Aldershot

(iii) the applications dealt with by the Head of Economy, Planning and Strategic Housing, where necessary in consultation with the Chairman, in accordance with the Council's Scheme of Delegation, more particularly specified in Section "D" of the Head of Economy, Planning and Strategic Housing's Report No. EPSH2128, be noted;

(iv) the current position with regard to the following applications be noted pending consideration at a future meeting:

20/00400/FULPP Land at former Lafarge Site, Hollybush Lane, Aldershot

21/00271/FULPP Block 3, Queensmead, Farnborough

- * The Head of Economy, Planning and Strategic Housing's Report No. EPSH2128 in respect of these applications was amended at the meeting

38. **PLANNING APPLICATION 21/00645/FULPP - LAND TO THE REAR OF NOS. 162-170 HOLLY ROAD, ALDERSHOT**

The Committee considered the Head of Economy, Planning and Strategic Housing's Report No. EPSH2128 in respect of Planning Application No. 21/00645/FULPP for the erection of three 3-bedroom 5 person occupancy terraced two-storey houses following the demolition of existing garages; alterations to the side elevation of No. 170 Holly Road and the provision of replacement parking spaces for Nos. 162a, 164, 164a and 170 Holly Road at land to the rear of Nos. 162 to 170 Holly Road, Aldershot.

The Report was updated at the meeting to extend the time for the determination of the application until 30th November 2021 to allow more time for the completion of the required Section 106 planning obligation.

RESOLVED: That, subject to the completion of a satisfactory planning obligation under Section 106 of the Town and Country Planning Act 1990 by 26th November 2021 to secure the SAMMS SPA and Public Open Space contributions, as set out in the Report, the Head of Economy, Planning and Strategic Housing, in consultation with the Chairman, be authorised to grant planning permission subject to the conditions and informatives set out in the Report.

However, in the event that a satisfactory Section 106 agreement is not received by 26th November 2021, the Head of Economy, Planning and Strategic Housing, in consultation with the Chairman, be authorised to refuse planning permission on the grounds that the proposal does not provide a financial contribution to mitigate the effect of the development on the Thames Basin Heaths Special Protection Area in accordance with the Rushmoor Thames Basin Heaths Special Protection Area Interim Avoidance and Mitigation Strategy and adopted Rushmoor Local Plan Policy

NE1; and does not make appropriate provision for public open space in accordance with the requirements of the adopted Rushmoor Local Plan Policy DE6.

39. **APPEALS PROGRESS REPORT**

The Committee received the Head of Economy, Planning and Strategic Housing's Report No. EPSH2129 concerning the following appeal decisions:

Application / Enforcement Case No.	Description	Decision
20/00782/FULPP	Against the refusal of planning permission for rebuilding of the vehicle repair workshop (following fire damage) in the same footprint, other than the previous unauthorised eastern side extension, with associated parking at No. 1 Elms Road, Aldershot	Allowed
	A separate application for an award of costs had been made against the Council relating to the planning merits of the appeal. The appellant had stated that the Council Members had acted unreasonably by failing to take the professional advice of the Council officers without adequate reasons to do so and ignoring the fact that the commercial use was extant.	Refused

RESOLVED: That the Head of Economy, Planning and Strategic Housing's Report No. EPSH2129 be noted.

The meeting closed at 9.00 pm.

CLLR C.J. STEWART (CHAIRMAN)

Development Management Committee

Appendix "A"

Application No. 21/00608/TEMP 21st July 2021
& Date Valid:

Proposal: Continued use of parking spaces within Farnborough Leisure Centre Car Park for temporary siting of two 3.05 x 2.44 metre (10 X 8 feet) metal storage containers with access ramp for use by SERCO Street Cleaning Team for a period of 3 years at **Car Park Farnborough Leisure Centre Westmead Farnborough**

Applicant: Rushmoor Borough Council

Conditions: 1 The use hereby permitted shall be discontinued, the containers removed, and the land restored to its former condition on or before three years from the date of this permission.

Reason - It is considered inappropriate to permit indefinitely a use of land for the siting of the portable buildings.

2 The permission hereby granted shall be carried out in accordance with the following approved drawings Drawing numbers: Site Location Plan; Site Block/Layout Plan; Container Dimensions Plan; Supporting Statement; Tree Report; and Photos of Containers in situ.

Reason - To ensure the development is implemented in accordance with the permission granted.

DEVELOPMENT MANAGEMENT COMMITTEE

Meeting held on Wednesday, 10th November, 2021 at the Concorde Room, Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr C.J. Stewart (Chairman)
Cllr L. Jeffers (Vice-Chairman)

Cllr Mrs. D.B. Bedford
Cllr P.I.C. Crerar
Cllr J.H. Marsh
Cllr S.J. Masterson
Cllr Sophie Porter
Cllr Nem Thapa

Apologies for absence were submitted on behalf of Cllr Michael Hope, Cllr Nadia Martin and Cllr T.W. Mitchell.

Non-Voting Member

Cllr Marina Munro (Planning and Economy Portfolio Holder) (ex officio)

40. DECLARATIONS OF INTEREST

Having regard to the Members' Code of Conduct, the following declaration of interest was made. All Members who had or believed that they had any interest under Rushmoor Borough Council's Councillor Code of Conduct, adopted in April 2021, in any matter to be considered at the meeting disclosed that interest at the start of the meeting or as soon as possible thereafter and took the necessary steps in light of their interest as to any participation in the agenda item:

Member	Application No. and Address	Interest	Reason
Cllr Calum Stewart	21/00742/FULPP New Memorial Square, Pennefathers Road, Wellesley, Aldershot	For noting	No interest to declare under the Code of Conduct for Councillors, however has a non-disclosable interest under test section 8 regarding the application due to living in proximity to the site. However, it was felt that the effect on his wellbeing was not to the

extent that it would affect his judgement to take part in the debate or decision making process.

41. **MINUTES**

The Minutes of the Meeting held on 13th October, 2021 were approved and signed as a correct record of the proceedings.

Arising from the Minutes, it was noted that Cllr T.W. Mitchell had missed three consecutive meeting of the Committee. Reference was made to the Council Procedure Rules which stated that, if any Member was absent from three consecutive meetings of a committee, he or she should cease to be a member thereof, unless he or she shows, in the opinion of the committee, reasonable grounds for his or her absence. The Committee discussed the attendance of Cllr Mitchell and the grounds given for his absences submitted in an email. It was agreed that, in the circumstances, the reasoning given did not justify him continuing as a Member of the Committee.

RESOLVED: That

- i. Cllr T.W. Mitchell be advised of the Committee's decision in accordance with Council Procedure Rule 4(5) to cease his membership of the Committee,
- ii. The necessary arrangements be put in place to fill the vacant position.

42. **PLANNING APPLICATIONS**

RESOLVED: That

- (i) permission be given to the following application, as set out in Appendix "A" attached hereto, subject to the conditions, restrictions and prohibitions (if any) mentioned therein:

* 21/00742/FULPP New Memorial Square, Pennefathers Road, Wellesley, Aldershot.

- (ii) the applications dealt with by the Head of Economy, Planning and Strategic Housing, where necessary in consultation with the Chairman, in accordance with the Council's Scheme of Delegation, more particularly specified in Section "D" of the Head of Economy, Planning and Strategic Housing's Report No. EPSH2130, be noted

- (iii) the current position with regard to the following applications be noted pending consideration at a future meeting:

20/00400/FULPP Land at former Lafarge Site, Hollybush Lane, Aldershot

21/00271/FULPP	Block 3, Queensmead, Farnborough
21/00170/FULPP	Land at former Nos. 1-5 Firgrove Parade, Farnborough
21/00844/FULPP	Southwood Country Park, Ively Road, Farnborough

- * The Head of Economy, Planning and Strategic Housing's Report No. EPSH2130 in respect of these applications was amended at the meeting.

43. **APPEALS PROGRESS REPORT**

The Committee received the Head of Economy, Planning and Strategic Housing's Report No. EPSH2131 concerning the following new appeals and appeal decisions:

NEW APPEALS

Application / Enforcement Case No.	Description
21/00048/REVPP	Against the refusal of planning permission for a variation to the permitted hours of use to 06:00 to 00:00, 7 days per week at McDonalds, No. 1 North Close, Aldershot. GU12 4HA.
21/00516/FULPP	Against the refusal of planning permission for the erection of a two storey side extension, a single storey rear extension, a single storey side extension and a roof extension comprising two rear dormers and four front roof lights and creation of a second vehicular cross over at No. 81 Highgate Lane, Farnborough.
20/00149/FULPP	Against the refusal of planning permission for the refurbishment and amalgamation of existing Units 2A & 3 Blackwater Shopping Park, No. 12 Farnborough Gate, Farnborough.

APPEAL DECISIONS

Application / Enforcement Case No.	Description	Decision
20/00511/FULPP	Against the refusal of planning permission for minor works to facilitate change of use of building to a hair salon (A1 use class) including formalisation of existing parking at Gold Valley Lakes, Government Road, Aldershot.	Allowed

21/00092/FULPP Against the refusal of planning Allowed
permission for the erection of a carport
to the front of the property at No. 74
Ayling Lane, Aldershot.

RESOLVED: That the Head of Economy, Planning and Strategic Housing's Report No. EPSH2131 be noted.

44. **PLANNING (DEVELOPMENT MANAGEMENT) SUMMARY REPORT FOR THE QUARTER JULY - SEPTEMBER 2021**

The Committee received the Head of Economy, Planning and Strategic Housing's Report No. EPSH2132 which provided an update on the position with respect to achieving performance indicators for the Development Management Section of the Planning Service and the overall workload of the Section for the quarter from 1st July to 30th September 2021.

RESOLVED: That the Head of Economy, Planning and Strategic Housing's Report No. EPSH2132 be noted.

45. **ESSO PIPELINE PROJECT**

The Head of Economy, Planning and Strategic Housing gave an update to the Committee on the position regarding the agreement of all outstanding legal agreements including the Environmental Improvement Plan pursuant to the Development Consent Order for the renewal and partial realignment of the Southampton to London Esso fuel pipeline which crossed the Borough of Rushmoor.

It was noted that vegetation removal work was currently underway in Southwood Country Park with plans to move onto Queen Elizabeth Park in the New Year. Trees which were removed would be re-instated elsewhere in accordance with the Development Consent Order which included a condition of a two year maintain and replacement plan.

The submission of a planning application for the Play Area in Queen Elizabeth Park was expected to have been submitted that day and this would be confirmed or otherwise to Members. Once submitted, it would be added to the list of future items for the Committee.

RESOLVED: that the Head of Economy, Planning and Strategic Housing Report No. EPSH2133 be noted.

The meeting closed at 8.15 pm.

CLLR C.J. STEWART (CHAIRMAN)

Development Management Committee

Appendix "A"

Application No. & Date Valid: 21/00742/FULPP

14th September 2021

Proposal: Construction of new memorial square at Pennefathers (Zone G), Wellesley, Aldershot at **Zone G - Pennefathers Aldershot Urban Extension Alisons Road Aldershot**

Applicant: Grainger (Aldershot) Limited And Secretary Of State For D...

Conditions: 1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2 The permission hereby granted shall be carried out in accordance with the following approved drawings:

2519-PF-LA-03; 2519-PF-LA-02 Rev P1 and 2519-PP-Grainger-01.

Reason - To ensure the development is implemented in accordance with the permission granted.

3 Notwithstanding the information contained within the application, a revised planting schedule, including replacement semi-mature tree planting and native plant species of known biodiversity benefit, together with other appropriate measures for biodiversity enhancement such as bird nesting and bat roosting provision, shall be submitted to and approved in writing by the Local Planning Authority within 6 months of the date of this permission. The scheme so approved shall be implemented in full in the first available planting season following approval of such details. Any tree/shrub removed, dying or becoming seriously diseased within five years of planting shall be replaced by trees/shrubs of similar size and species to those originally approved.*

Reason: In the interests of the character and appearance of the area, nature conservation and biodiversity net gain

- 4 Notwithstanding the information contained within the application, full details of the proposed seating features shall be submitted to and approved in writing by the Local Planning Authority within 6 months of the date of this permission. The scheme shall be implemented in accordance with the details so approved.*

Reason - To ensure satisfactory quality and external appearance for the development and to safeguard the character and appearance of the conservation area and the setting of adjoining heritage assets.

- 5 The development shall be carried out strictly in accordance with the Arboricultural Method Statement ref: JFA9025MS V2 (JFA, November 2021) hereby approved.

Reason - To safeguard retained trees on and adjoining the site in the interests of the character and appearance of the area and nature conservation.

- 6 Construction or demolition work of any sort within the area covered by the application shall only take place between the hours of 0800-1800 on Monday to Fridays and 0800-1300 on Saturdays. No work at all shall take place on Sundays and Bank or Statutory Holidays.

Reason - To protect the amenities of neighbouring residential properties and to prevent adverse impact on traffic and parking conditions in the vicinity.